



Hyatt Regency Austin
GROUP PACKAGE/BOX DELIVERY
CHARGES
(Vendor/Exhibitor)

Group Name: _____

Exhibitor Name: _____

Method of Payment: (Credit card # or guest room) _____

Date of Event: _____ Room Delivered To: _____

Number of Boxes: _____

Delivered By: (staff signature) _____

Received By: (signature required) _____

Amount of Charge: _____

BOX DELIVERY/SHIPPING/STORAGE:

****Please confer with your Catering Manager regarding associated fees**

_____ Boxes \$5.00 ea

_____ Pallets / Similar Size - \$75.00 ea

_____ 500+ lbs - \$125.00 ea